Netherlands Scheme for Certification in the Area of IT Security (NSCIB)

Nederlands Schema voor Certificatie op het gebied van IT-Beveiliging (NSCIB)

NSCIB Scheme Instruction 06

Certification ID numbering

Approved...............................

Technical Manager NSCIB

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1   Purpose of this document

This instruction provides a method for handling Certification IDs throughout the lifecycle of an evaluation and certification project and its optional re-evaluations. It also addresses the issue that TrustCB requires every certificate they issue to be uniquely identified while still maintaining easy reference to previously issued certificates related to the same product.

2   Certification ID

After acceptance of the NSCIB Application Form, TrustCB generates a unique certification/project ID (YYXXXXX-NN). This number is fully formatted as NSCIB-TT-YYXXXXX-NN-MAn, where:

- NSCIB is the scheme identifier,

- TT is the certification type (CC for product certifications, PP for Protection Profiles and SS for Site Certification). Used in the full version of the Certification ID.

- YY is a two-digit year (YY) reflecting acceptance of application,

- XXXXX is an increasing number for that year, generated and assigned by TrustCB

- NN is the certification iteration suffix.

- MA is the maintenance indicator for a Maintenance Addendum.

- n is a counter.

This number shall be used as the Certification/project ID in all documentation and correspondence related to the evaluation of the product.

If an application is received for recertification of a certificate, the same base Certification ID (NSCIB-TT-YYXXXXX) will be used, with the certification iteration suffix (-NN) increased by one to indicate an iteration of the certification.

If an application is received for maintenance of an existing certification, the maintenance indicator (-MAn) is appended to the NSCIB-TT-YYXXXXX-NN of the original certification. The -NN is unchanged from the original certification.

As per NSI_12_Project_Communication, the Certification ID should be used in all certification related information exchange, including emails and naming of project documents. In case of re-certification and maintenance the suffix should also be included in the Certification ID.

3   Document numbering convention

The following describes the numbering convention to be used on documents (this is based on, but distinct to, the certification ID).

	Format	Example
Certification/project ID	NSCIB-YYXXXXX-NN	NSCIB-2312345-01
(abbreviated i.e. in emails)	[YYXXXXX-NN]	[2312345-01]
Certificate number	NSCIB-TT-YYXXXXX-NN	NSCIB-CC-2312345-01
Certification Report (1st issuance)	NSCIB-TT-YYXXXXX-NN-CR	NSCIB-CC-2312345-01-CR
Certification Report (nth issuance)	NSCIB-TT-YYXXXXX-NN-CRn	NSCIB-CC-2312345-01-CRn
Maintenance Addendum report (1st addendum to issued certification)	NSCIB-TT-YYXXXXX-NN-MA1	NSCIB-CC-2312345-01-MA1
Maintenance Addendum report (nth addendum to issued certification)	NSCIB-TT-YYXXXXX-NN-MAn	NSCIB-CC-2312345-01-MAn
Certificate update for administrative purpose	NSCIB-TT-YYXXXXX-NN.n	NSCIB-CC-2312345-01.1